



Google Apps for Business

Google Apps for Business gives you the communication and collaboration tools to manage electronic communication, information sharing, and stay connected anywhere. Whether your business is moving everything to the cloud, just wants an affordable email solution or struggles to give employees access to critical information, Google Apps will help you stretch resources and work smarter. Google Apps for Business is 100% hosted by Google, so there is no hardware or software to download or maintain.

Outsourcing to Google lets you run your business instead of running routine IT systems.

- Google Apps for Business is 1/3 the total cost of competing solutions
- No special hardware or software is required, and Google runs the servers so you can focus on your business
- Get better reliability than on-premises solutions, with a 99.9% uptime guarantee
- Data can remain on Google's infrastructure, rather than on unsecured devices



Google Mail – 25 GB of storage per email account, mail search tools and integrated IM



Google Docs – Create, share and collaborate on documents in real-time



Google Calendar – Coordinate meetings and company events with sharable calendars



Google Sites – Easily create and publish web pages



Google Talk – Instant messenger with free PC-to-PC voice calls worldwide



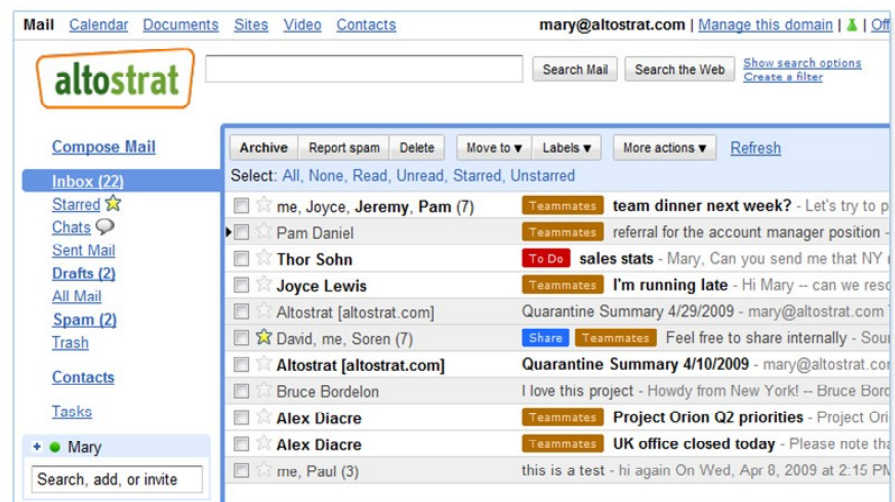
Security – Spam and virus filtering powered by Postini



Google Mail

Google Mail offers businesses personalized email addresses like `jsmith@yourdomain.com`. Google Mail comes with helpful features to make email more useful, like award-winning spam and virus filtering, up to 25 GB of storage per account, powerful search to find messages as fast as you can search the web, and instant messaging built right in. The Google Mail web application is accessible from anywhere, and you can even sign in from your mobile phone. Or if you prefer, you can access email from your favorite mail client like Outlook or Thunderbird using POP or IMAP.

- Access your email from any internet connected computer with the same experience
- Access your email through your mobile device and chat in real time
- Sync your mail, contacts, and calendar to Outlook
- 25 GB of storage per email account
- Google search features to find emails, attachments, and IM conversations in seconds
- Integrated contact list helps keep track of contacts by automatically remembering people you've corresponded with
- Powerful technology to effectively block viruses, filter spam, and alert you when you receive phishing messages. These features help provide a safer email experience





Google Docs

Google Docs makes creating and collaborating on documents, spreadsheets, and presentations simple. Create and edit your own docs, and give co-workers access to your online files. Everyone shares the same online copy of each doc, so you can avoid the inconvenience of keeping track of attachments when people make changes. You always control who has access, whether it's just yourself, your team, or your whole organization. You can even publish docs to the world. The Google Docs web application is accessible from anywhere, and you can even sign in and view docs from your mobile phone.

- Upload Word documents, OpenOffice, RTF, HTML or text files (or create documents from scratch)
- Invite others by email to edit or view your documents
- Import .xls, .csv, .txt and .ods formatted data
- Import existing presentations in .ppt and .pps file types
- You can save your documents and spreadsheets to your own computer in DOC, XLS, CSV, ODS, ODT, PDF, RTF and HTML formats
- Use formatting and formula editing so you can calculate results and make your data look the way you want it
- Share and edit presentations with your friends and coworkers
- View your documents from your mobile phone

The screenshot shows a Google Docs interface with a spreadsheet titled 'Stock Analysis Template'. The spreadsheet contains the following data:

#	Ticker Symbol	Price	Currency	Change	Volume	Market Cap (in Mil)
1	Goog	464.43	BN/A	-9.35 (-1.97%)	2,713,576	146,03
2	goog	464.43	BN/A	-9.35 (-1.97%)	2,713,576	146,03
3	yhoo	19.39	USD	-0.26 (-1.32%)	5,588,221	26.87
4	msft	27.58	USD	-0.36 (-1.27%)	27,803,652	251.85
5	aapl	170.12	USD	-3.62 (-2.09%)	16,516,780	150.70
6	amzn	81.14	USD	-2.28 (-2.73%)	3,233,914	34.56
7	ebay	24.85	USD	-0.55 (-2.16%)	5,713,231	32.32
8	tex	16.46	USD	0.21 (1.29%)	14,234,538	58.97

Below the table is a bar chart titled '% Price Change' showing the percentage change for each stock. The y-axis ranges from 0 to 2. The legend indicates: Goog (blue), goog (orange), yhoo (green), msft (red), aapl (purple), amzn (brown), ebay (pink), and tex (grey).



Google Calendar

Google Calendar helps individuals and whole organizations manage their time. Not only can you organize your personal calendar, invite others to meetings and events, and keep track of RSVPs, but you can also create shared calendars that multiple people can view or edit. You always control who has access, whether it's just yourself, your team, or your whole organization. You can even publicize events to the world. The Google Calendar web application is accessible from anywhere, and you can even sign in from your mobile phone.

- Invite others to meetings and track responses, share entire calendars with your contacts, or make your public event information available to the world
- Your contact list in Google Calendar is always in sync with Google Mail, so you'll never need to look someone up in Google Mail to send an invitation
- Access your calendar however and whenever you want. Check your Microsoft Outlook events on the go with Google Calendar. View your Google Calendar information offline through Microsoft Outlook calendar
- Install the Google Sync for mobile application onto your BlackBerry® smartphone, and your BlackBerry® calendar will stay in sync with your Google Calendar whether you make changes from your mobile device or online

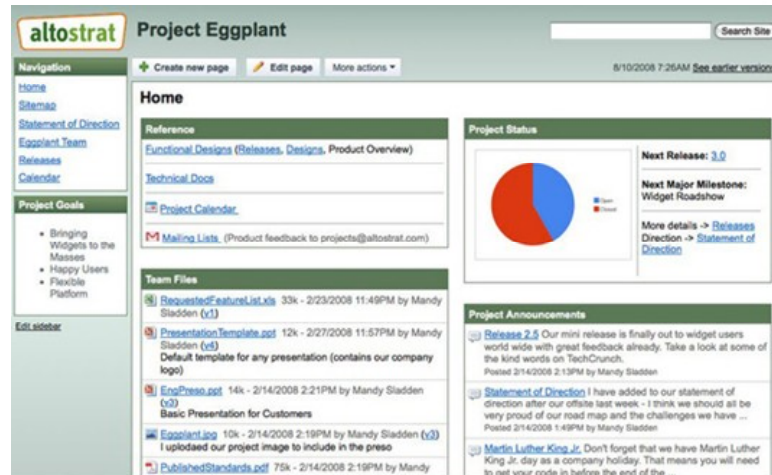
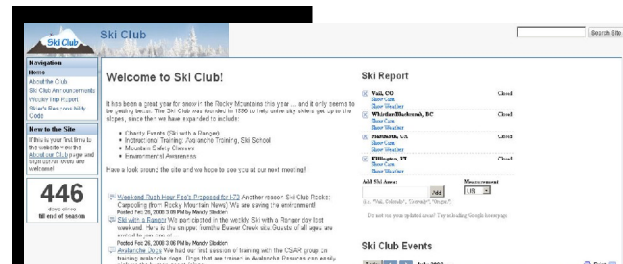
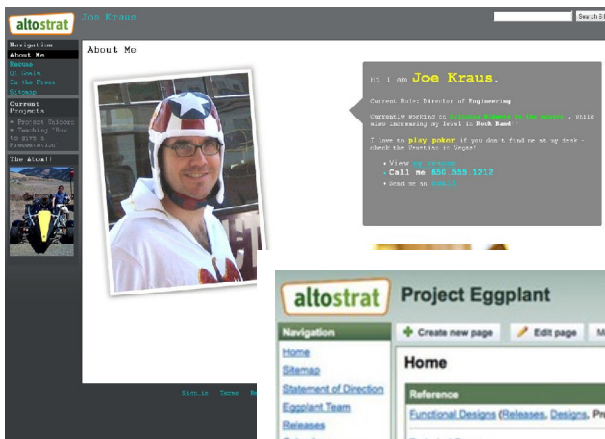
The screenshot displays the Google Calendar web application interface. At the top, there's a navigation bar with 'Mail', 'Calendar', 'Documents', 'Sites', and 'Contacts'. The user is logged in as 'mary@altostrat.com'. The main calendar view shows a grid for August 2008, with events like '10:00am - 1 patient abc' and '12:00pm - 1 lunch'. A 'Create Event' dialog box is open, showing details for a 'Lunch' event on 8/26/2008 from 12:00pm to 1:00pm at 'Meet in cafeteria'. The dialog includes fields for 'What', 'When', 'Where', 'Calendar', and 'Description'. There are also sections for 'Guests', 'Options', and 'Discuss this event'.



Google Sites

Google Sites is the easiest way to make information accessible to people who need quick, up-to-date access. People can work together on a Site to add file attachments, information from other Google applications (like Google Docs, Google Calendar, YouTube and Picasa), and new free-form content. Creating a site together is as easy as editing a document, and you always control who has access, whether it's just yourself, your team, or your whole organization. You can even publish Sites to the world. The Google Sites web application is accessible from any internet connected computer.

- No HTML required - Creating a Google Site is as easy as editing a document, which means there's no markup language for you to learn
- Our customization options let you give your Google Site your own look and feel
- We offer a growing list of page types (web page, announcements, file cabinet) to help you get started with your Google Sites pages
- Google Sites is integrated with other Google products, so you can insert videos, docs, spreadsheets, presentations, photo slide shows, and calendars directly onto your Google Sites pages

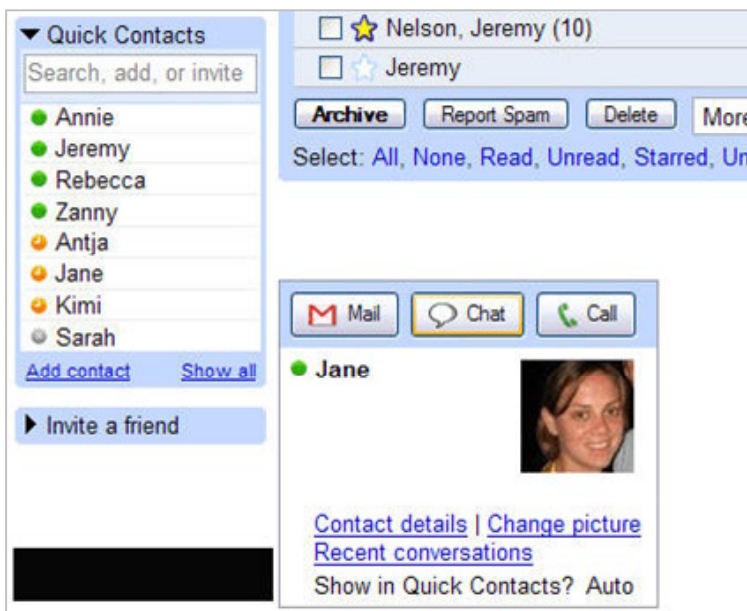




Google Talk

Google Talk provides a simple way to connect instantly with your contacts with instant messaging and free PC-to-PC voice calls anywhere in the world. You can even exchange files with your contacts using Google Talk, with no file size restrictions. See and hear friends and family right from within Google Mail, and look and sound your best with high quality audio and video. All you need is a webcam and a small plugin that is easy to download and install. If you don't have a camera, you can still have free voice conversations over the Internet to your Talk contacts from Google Mail.

- Chat with all of your Google Talk and Google Mail contacts in real time
- Send files to your contacts. There are no file size or bandwidth restrictions
- Your Google Talk contact list automatically displays your most-used Google Mail contacts, so it's even easier to connect with others
- When you're signed into Google Talk, you'll be notified of new messages in your inbox
- Google Mail has chat built right in, so you can easily switch between emailing and instant messaging with your contacts
- If you use a BlackBerry® smartphone, you can download the Google Talk application to your device and use Google Talk when you're away from your computer





Security

Google Message Security, powered by Postini

Message Security for Google Apps, powered by Postini, provides enhanced email security capabilities to Google Apps for Business. This helps businesses and organizations using Google Mail to meet security and compliance requirements, and enables administrators to quickly set up email policies and filters. Message security allows you to create rules for handling messages containing specific content and file attachments. Rules can be set up for individuals, groups or your entire domain. The service includes an additional layer of spam and virus filters for enhanced email security.

Google Message Discovery, powered by Postini

Google Message Discovery, powered by Postini is available for additional cost. Google Message Discovery will retain all inbound, outbound, and internal email for anywhere from 1 to 10 years. The solution offers unlimited storage space and messages can not be rewritten or deleted

The image displays two screenshots of the Google Postini web interface. The top screenshot shows the 'Administration Console' for a 'Stinger IT New Archive Account'. It features a navigation menu with 'Orgs and Users', 'Inbound Servers', 'Outbound Servers', and 'Reports'. The main content area includes 'Email Activity' with a bar chart showing 'Organization and Sub-Organization Activity' and 'Current Activity' with a table of statistics: Valid Messages (0), Spam (0), Virus (0), 500 Errors (0), 400 Errors (0), Avg Message Size (0.00 bytes), Total Bytes (0.00 bytes), and Msgs Blocked (0). The bottom screenshot shows the 'Discovery' interface, which includes search filters for 'Date Range', 'Start Date', 'End Date', 'Match All Words', 'Match Any Words', 'Exclude Words', 'Subject', 'File Name', 'Mail Flow', and 'Sort By'. It also has a search input field and buttons for 'Search Archive' and 'Clear'.